
Film Crew Friendly Accommodation: Information for Accommodation Providers

Productions filming on location away from London will generally require accommodation for cast and crew. Productions can range from feature films, TV series, commercials and short films and all have varying budgets. Accommodation and per diems (payments to cover cost of reasonable expenses incurred whilst filming away from home) can absorb a large amount of the production budget and so will be looking to negotiate reasonable rates.

A film company often has between 50-150 people working at the same time. These include the director, producer, designer, crew and actors. They will be looking for affordable hotel accommodation within 30-45 minutes of the filming site that is capable of housing a group this large. Since film crews typically work 12-18 hour days, six days a week, there is a level of expectation from accommodation providers – and here they are: -

Rates & Booking

- ✓ Offering discount on block bookings for single occupancy rooms – particularly if required for a long period
- ✓ Offering accommodation on 'room only' basis – meals are mainly provided on set
- ✓ Holding a pencil booking for longer than normal - the nature of filming is such that decisions are usually made at the eleventh hour!

Rooms

- ✓ Rooms must be comfortable and quiet – after a long days filming crew need a good nights sleep!
- ✓ Single occupancy rooms will be required with en-suite as standard

Accommodation Flexibility

- ✓ Keeping the bar open longer at the end of the day – crew like to relax and unwind after a hard days work
- ✓ Providing room service outside normal restaurant hours – unsociable work hours can play havoc with eating habits
- ✓ Efficient check out services – early starts mean early rises
- ✓ Discretion concerning high profile artists!

Registering with Screen East

As the Regional Screen Agency, Screen East provides a free service so there are no costs involved in registering on our database. Upon receipt of an enquiry, we put forward accommodation providers that we feel will meet the productions requirements and they will contact you direct if they wish to make a booking.

You can of course also register your property as a potential filming location, which if selected, can provide you with an additional revenue earning opportunity, particularly during off-peak periods. If you are interested in exploring this opportunity, please let us know when you return the Accommodation Registration Form or email locations@screeeast.co.uk and we will send you a Location Registration Form.

Accommodation Registration Form

PLEASE COMPLETE IN BLOCK CAPITALS

Accommodation Name:					
Address:					
	<i>County</i>		<i>Postcode</i>		
Contact Name & Position:					
Telephone Number:					
Fax Number:					
Email:					
Website:					
Number and type of Bedrooms:	Suite:	Double:	Twin:	Single:	Other:
Quality Inspection Rating, as appropriate:					
Price range per person per night:	£				
Type of Accommodation (B&B, Hotel):					

Amenities: please tick all that apply

- | | | | | | |
|---------------------------|--------------------------|------------------------|--------------------------|--------------------------|--------------------------|
| Early check out services: | <input type="checkbox"/> | No smoking: | <input type="checkbox"/> | Restaurant: | <input type="checkbox"/> |
| En-suite rooms: | <input type="checkbox"/> | Noise insulated Rooms: | <input type="checkbox"/> | Room Service: | <input type="checkbox"/> |
| Leisure Facilities: | <input type="checkbox"/> | Parking available: | <input type="checkbox"/> | Tea / coffee facilities: | <input type="checkbox"/> |
| Licensed Premises: | <input type="checkbox"/> | Residents' lounge: | <input type="checkbox"/> | Television in all rooms: | <input type="checkbox"/> |

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The information supplied on this form and any attachments hereto, (e.g. Marketing material), will be held by Screen East and its successors in title for the purpose of maintaining a database of film facilities and crew available to assist film makers who wish to work in or around the Eastern Region. Screen East intends but does not undertake to make the information available worldwide through telephone enquiries made to Screen East, in published and unpublished hard copy form and on CD-ROM.

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In accordance with the requirements of the Data Protection Act 1998, Screen East needs to maintain your consent to contact you by post, phone, fax or email for a range of purposes. From time to time Screen East may want to contact you about events, activities, publications and our other services that may be of interest to you.

If you **do NOT** consent to this, please tick the box.

Would you be interested in registering your establishment as a potential filming location? Yes No

Signed: Date:

Print name and position:

Thank you for taking the time to complete this form.

Please return to: Screen East, Leavesden Studios, South Way, Leavesden, Hertfordshire WD25 7LZ or email to locations@sceneeast.co.uk or fax to 01923 333007